

DOUGLAS A. DUCEY  
- GOVERNOR -



VICTORIA WHITMORE  
- EXECUTIVE DIRECTOR -

**ARIZONA STATE VETERINARY MEDICAL EXAMINING BOARD**

1740 W. ADAMS ST., STE. 4600 ♡ PHOENIX, ARIZONA 85007

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VETBOARD.AZ.GOV

**MINUTES**

**September 19, 2018**

**Board Room A, at 8:30 a.m.**

**1740 W. Adams Street, Board Room A**

**Phoenix, Arizona 85007**

**Members Present:** Mr. Jim Loughhead, Dr. Sarah Heinrich, Dr. Robyn Jaynes, Ms. Jessica Creager (left at 11:55am), Ms. Nikki Frost, CVT, Dr. Darren Wright, Dr. Christina Bertch, Ms. Julie Young (left at 12:30pm) and Dr. J. Greg Byrne.

**Staff and Legal Counsel Present:** Ms. Victoria Whitmore, Executive Director; Mr. Marc Harris, Assistant Attorney General (AAG); and Ms. Tracy Riendeau, CVT, Senior Medical Investigator.

**I. CALL TO ORDER**

**Roll call:** Dr. Darren Wright at 8:30 a.m.

**II. INITIAL INVESTIGATIVE REVIEW**

**1. 18-90, In Re: Hanna Canfield, DVM**

Attorney, Reed Campbell was present to monitor. Mr. Gabriel Soimaru was present and made statements. After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**2. 18-91, In Re: Christopher Coverdill, DVM**

Attorney, Reed Campbell was present to monitor. Mr. Gabriel Soimaru was present and made statements. After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**3. 18-92, In Re: Kimberley Olson, DVM**

Attorney, Reed Campbell was present to monitor. Mr. Gabriel Soimaru was present and made statements. After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**4. 18-93, In Re: Sarah Carotenuto, DVM**

Attorney, Reed Campbell was present to monitor. Mr. Gabriel Soimaru was present and made statements. After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**5. 18-94, In Re: Cameron Folkers, DVM**

Attorney, Reed Campbell was present and made statements on behalf of Dr. Folkers. Ms. Melanie Lashlee was present and made statements. After discussion and consideration, a motion was made by Dr. Byrne and seconded by Dr. Wright to schedule this matter for an **informal interview**. Motion passed unanimously.

**6. 18-95, In Re: Courtnee Morton, DVM**

Attorney, Reed Campbell was present to monitor. After discussion and consideration, a motion was made by Dr. Byrne and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**7. 18-96, In Re: Jennifer Starkel, DVM**

Attorney, Reed Campbell was present to monitor. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Ms. Creager to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**8. 18-97, In Re: Gregory Cromer, DVM**

After discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr. Heinrich to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed unanimously.

**9. 18-98, In Re: Carol Rowand, DVM**

After discussion and consideration, a motion was made by Dr. Jaynes and seconded by Ms. Young to schedule this matter for an **informal interview**. Roll call: Dr. Jaynes, aye; Dr. Heinrich, nay; Mr. Loughead, nay; Dr. Bertch, aye; Dr. Wright, nay; Ms. Creager, aye; Ms. Frost, nay; Ms. Young, aye; and Dr. Byrne, aye. Motion passed 5 ayes, 4 nays.

**10. 18-100, In Re: Christopher Tobe, DVM**

Ms. Creager was absent. Attorney, Reed Campbell was present to monitor. After discussion and consideration, a motion was made by Ms. Frost and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed 8 ayes, 1 absent.

**11. 18-102, In Re: Heather Hendricks, DVM**

Ms. Creager was absent. Attorney, Reed Campbell was present to monitor. After discussion and consideration, a motion was made by Ms. Frost and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed 8 ayes, 1 absent.

**12. 18-103, In Re: Brandon Prince, DVM**

Dr. Prince was present with attorney, Reed Campbell, and made statements. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr.

Heinrich to offer Dr. Prince a **Consent Agreement** adopting the Investigative Committee's proposed Findings of Fact as the Board's Findings of Fact and finding Dr. Prince in violation of **ARS § 32-2232 (21)** as it relates to **AAC R3-11-502**:

- **(H) (2)** failure to document the dog's temperature, heart rate, respiration rate and general condition prior to surgery being performed on October 10, 2017;
- **(H) (3)** failure to document the dog's heart rate and respiration rate immediately after giving a general anesthetic and every 15 minutes while anesthesia is being administered on both dental procedure performed on October 10, 2017; and
- **(L) (7) (a)(d)** failure to document the name, concentration and route of administration of the induction drug as demonstrated on the surgical monitoring forms for October 10, 2017.

Roll call: Dr. Jaynes, aye; Dr. Heinrich, aye; Mr. Loughhead, aye; Dr. Bertch, aye; Dr. Wright, aye; Ms. Creager, aye; Ms. Frost, aye; Ms. Young, aye; and Dr. Byrne, aye. Motion passed unanimously.

After further discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr. Jaynes to offer Dr. Prince a Consent Agreement that includes a period of **Probation** of **1 year** to obtain **3 hours** of **continuing education** in **medical record keeping**, in addition to the statutory requirements to maintain licensure. Roll call: Dr. Jaynes, aye; Dr. Heinrich, aye; Mr. Loughhead, aye; Dr. Bertch, aye; Dr. Wright, aye; Ms. Creager, aye; Ms. Frost, aye; Ms. Young, aye; and Dr. Byrne, aye. Motion passed unanimously.

### **13. 18-104, In Re: Carlton Huitt, DVM**

Ms. Creager was absent. Attorney, Reed Campbell was present to monitor. After discussion and consideration, a motion was made by Dr. Jaynes and seconded by Dr. Bertch to accept the Investigative Committee's recommendation and **dismiss** this issue with no violation. Motion passed 8 ayes, 1 absent.

## **III. INFORMAL INTERVIEWS AND BOARD DELIBERATION**

### **1. 18-88, In Re: Dennis White, DVM**

Dr. White was present, made statements and answered questions. Ms. Elissa Thompson was present telephonically, made statements and answered questions. After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to find Dr. White in violation of **ARS 32-2232 (12)** as it relates to **AAC R3-11-501 (1)** failure to provide professionally acceptable procedures by not discussing long term home care instructions to manage constipation issues.

Roll call: Dr. Jaynes, aye; Dr. Heinrich, aye; Mr. Loughhead, aye; Dr. Bertch, aye; Dr. Wright, aye; Ms. Creager, aye; Ms. Frost, aye; Ms. Young, aye; and Dr. Byrne, aye. Motion passed unanimously.

### **2. 18-63: In Re: Robert Thrift, DVM – Continuance of Informal Interview of August 15, 2018, for the purpose of receiving additional information and reviewing and possible action to approve proposed Findings of Fact, Conclusions of Law and adopting an Order.**

Ms. Creager was absent. After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to accept the Findings of Fact and Conclusions of Law as drafted. Motion passed 8 ayes, 1 absent.

After further discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to issue Dr. Thrift an Order to include a period of **Probation of 1-year** to obtain **4 hours of continuing education in medical record keeping**, in addition to the statutory requirements to maintain licensure. The Order shall also include a **\$500 civil penalty**. Roll call: Dr. Jaynes, aye; Dr. Heinrich, aye; Mr. Loughhead, aye; Dr. Bertch, aye; Dr. Wright, aye; Ms. Creager, absent; Ms. Frost, aye; Ms. Young, aye; and Dr. Byrne, aye. Motion 8 ayes, 1 absent.

#### **IV. ADMINISTRATIVE REVIEW OF PREVIOUS ACTIONS**

**1. 18-47: In Re: Adriana Stinnett, DVM. Board may review, discuss, and take action on Motion for Rehearing or Review.**

- At 9:49am, a motion was made by Dr. Bertch and seconded by Ms. Creager to go into executive session for legal advice. Motion passed unanimously.
- At 9:57am, the Board entered back into open session.

Attorney, Reed Campbell was present and made statements on behalf of Dr. Stinnett. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr. Heinrich to **deny** Dr. Stinnett's Motion for Rehearing or Review.

Roll call: Dr. Jaynes, aye; Dr. Heinrich, aye; Mr. Loughhead, aye; Dr. Bertch, aye; Dr. Wright, aye; Ms. Creager, aye; Ms. Frost, aye; Ms. Young, aye; and Dr. Byrne, aye. Motion passed unanimously.

**2. 17-108: In Re: Edwin Kiesel, DVM. Board may review, discuss, and take action on completion of requirements as required by Board Order.**

Ms. Creager was absent. After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to approve Dr. Kiesel's continuing education completion in compliance with his Board Order. Dr. Kiesel has not paid the ordered civil penalty therefore his license will remain in Probationary status. Motion passed 8 ayes, 1 absent.

**3. 18-60: In Re: Taylor Williams, DVM. Board may review, discuss and take action on completion of Continuing Education as required by Board Order.**

After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Dr. Bertch to approve Dr. Williams' completed CE in compliance with her Board Order and return her license to Active status. Motion passed unanimously.

**4. 17-88: In Re: Jeffrey Jenkins, DVM. Board may review and discuss continuing education completed in compliance with Consent Agreement and revised continuing education plan.**

After discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr. Heinrich to approve Dr. Jenkins revised CE plan in compliance with his Consent Agreement. Motion passed unanimously.

**5. 17-97: In Re: Hugo Santibanez, DVM. Board may review, discuss, and take action on**

**continuing education completed and request to approve one completed course that was not part of the approved continuing education plan.**

After discussion and consideration, a motion was made by Dr. Jaynes and seconded by Dr. Heinrich to approve the remaining CE completed in compliance with his Consent Agreement and return his license to Active status. Motion passed unanimously.

## **V. REPORTS, CORRESPONDENCE, REFERRALS AND OTHER BUSINESS**

### **1. Board may review, discuss, and take action on Equine Dental Provider application from Frank Rogers.**

After discussion and consideration, a motion was made by Dr. Bertch and seconded by Ms. Creager to not approve Mr. Rogers Equine Dental Provider application. Once Mr. Rogers meets the statutory requirements, the matter can be brought before the Board for reconsideration. Motion passed unanimously.

### **2. Board may review, discuss, and take action on veterinary application.**

#### **a. Jennifer Kress**

After discussion and consideration, a motion was made by Ms. Creager and seconded by Dr. Jaynes to approve Ms. Kress' veterinary application. Motion passed unanimously.

#### **b. Van H. Brass II**

After discussion and consideration, a motion was made by Ms. Creager and seconded by Dr. Bertch to approve Mr. Brass' veterinary application, accepting his employment in the public health field as meeting the requirement for being actively engaged in the practice of veterinary medicine for licensure by Endorsement. Motion passed unanimously.

#### **c. Anne E. Chauvet**

After discussion and consideration, a motion was made by Dr. Heinrich and seconded by Ms. Creager to approve Ms. Chauvet's veterinary application and temporary permit. Motion passed unanimously.

### **3. Board may review, discuss and take action on reappointment of Investigative Committee member Mary Williams.**

After discussion and consideration, a motion was made by Ms. Creager and seconded by Dr. Bertch to reappoint Ms. Williams for another 2-year term to the AM Investigative Committee. Motion passed unanimously.

### **4. Board may review discuss and take action on anonymous report on possible unlicensed practitioner.**

After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to open an investigation regarding the possible unlicensed practitioner. Motion passed unanimously.

### **5. Board may review, discuss, and take action on approval of technician certification pending receipt of certificate fee.**

#### **1. Kayla Acosta**

2. Acacia Arizmendi
3. Nikitah, Barnett
4. Kara Basakos
5. Nicole Bennett
6. Rachel Brunner
7. Allison Callihan
8. Coral Carramao
9. Rebecca Chavez
10. Jade Cheney
11. Amy Costa
12. Nicholas Cunningham
13. Cassidy D'Oca
14. Courtney Ellis
15. Hannah French
16. Jeneé Galt
17. Diana Garcia
18. Alicia Grant
19. Kimberly Helms
20. Kyla Johnson
21. Samantha Koontz
22. Maryanne Lant
23. Jennifer Larson
24. Charlotte Lemieux
25. Erica Lodge
26. Abigail Matzdorff
27. Sherri Mintner
28. Kaitlin Mumford
29. Jolene Myers
30. Kathryn Morris
31. Kelley O'Reilly
32. Cayla Ornelas
33. Bettina Pawelkop
34. Erica Preffer
35. Brieanna Reichenbacher
36. Brandon Rivas
37. Kelly Seiberlich
38. Laura Snyder
39. Emily Tarr
40. Caitlin Thomas
41. Janese Timmons
42. Danielle Troxel
43. Courtney Wammack-Mitchell
44. Erika Wendelin
45. Alexis Ybarra

After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to approve the above certified veterinary technician applicants pending receipt of certificate fee. Motion passed unanimously.

**6. Board may review, discuss, and take action on denial of certified veterinary technician certificate.**

- a. Mia Convertino
- b. Armelin Florencio
- c. Meagan Franklin
- d. Tisha Lilly
- e. Janette Lukanuski
- f. Stefanie Marcotte
- g. Anissa Polanco
- h. Shannon Salgado
- i. Sara Zurlinden

After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to deny the above certified technician applicants that failed the State exam and/or VTNE and authorize Ms. Whitmore to represent the Board if a settlement conference is requested with her authority limited to denial of certification. Motion passed unanimously.

**7. Board may review, discuss, and take action on approval of veterinary license pending receipt or license fee and or final transcript.**

1. Hannah Elliott (R)
2. Robbia Hendrix (R)
3. Hilary Heniser (R)
4. Hannah Hilderand (R)
5. Antoinette Mursa (R)

After discussion and consideration, a motion was made by Dr. Bertch and seconded by Ms. Creager to approve the above veterinary licenses pending receipt of issuance fee and/or final transcript. Motion passed unanimously.

**8. Board may review, discuss, and take action on information from Debra Frieberg, DVM regarding conclusion of California Veterinary Board disciplinary action.**

No action taken.

**9. Board may review, discuss, and take action on veterinary technician application.**

- a. Megan Rodriguez

After discussion and consideration, a motion was made by Ms. Frost and seconded by Dr. Bertch to approve Ms. Rodriguez's veterinary technician application. Motion passed unanimously.

**10. Board may review, discuss, and take action on report from attendees of the 2018 American Association of Veterinary State Boards' Annual Meeting.**

Ms. Creager, Dr. Wright, and Dr. Byrne reported their experiences and meeting highlights from the 2018 American Association of Veterinary State Boards' Annual Meeting.

**11. Board may review, discuss, and take action regarding State of Michigan Board of Veterinary Medicine Consent Order and Stipulation regarding Nancy Bischof, DVM, who is licensed in Arizona as Ivory Wildflower, DVM, following a name change.**

Ms. Creager was absent. Dr. Wright was recused. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Ms. Frost to open an investigation regarding Dr. Wildflower. Motion passed 7 ayes, 1 absent, and 1 recusal.

**12. Board may review, discuss, and take action on request from Arizona Animal Wellness Center for approval of a November 2018 continuing education course regarding the Opioid Epidemic Act.**

Ms. Creager was absent. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Ms. Frost to approve request from Arizona Animal Wellness Center's Opioid Epidemic Act continuing education course in November 2018. Motion passed 8 ayes, 1 absent.

**13. Board may review, discuss, and take action on FY2020 budget request and Arizona Integrated Planning System (AZIPS) report.**

Ms. Creager was absent. Ms. Whitmore updated the Board of the FY2020 budget request and AZIPS report.

**14. Board may review, discuss, and take action on possible future legislation to be proposed by a public member regarding A.R.S. §32-2211(2) as it relates to oversight of shelter veterinarians.**

Ms. Creager and Dr. Bertch were absent. Ms. Whitmore discussed that a public member may be proposing future legislation regarding ARS § 32-2211 (2) as it relates to oversight of shelter veterinarians and has asked for Board representation at her planning meeting. Dr. Wright and Dr. Jaynes would be present to hear the proposal.

**15. Board may review, discuss, and take action on annual report to the Governor.**

Ms. Creager was absent. Ms. Whitmore updated the Board on annual report to the Governor.

**16. Executive Director Report**

**a. Board member appointments**

Ms. Whitmore reported that Ms. Jane Soloman was appointed by the Governor to replace Ms. Young as a Board member. Her first meeting will be November 2018.

**b. IT project update**

Ms. Whitmore reported that the IT project to provide enhancements to the online license renewal system and database system is on track and expected to be completed by the end of October.

**c. Payment card industry (PCI) Data Security Standard annual audit**

Ms. Whitmore reported that she has completed the annual audit and no issues were identified.

**d. License/certificate renewals update**

Ms. Whitmore reported that Board staff is preparing for the renewal period ahead.

**e. FY18 financial update**

Ms. Whitmore provided an overview of FY18 year-end financial information.

**VI. REVIEW AND APPROVAL OF MINUTES**

**a. August 15, 2018 Regular Session**



Ms. Creager and Ms. Young were absent. After discussion and consideration, a motion was made by Dr. Bertch and seconded by Dr. Wright to approve the August 15, 2018 regular session minutes as drafted. Motion passed 7 ayes, 2 absent.

## **VII. CONSENT AGENDA**

### **A. Approval to take State Veterinary Exam**

1. Boutet, Bruno (E)
2. Bush, Lindsay (R)
3. Charlton, Chloe (R)
4. Johnson, Jennifer (E)
5. Matheny, Ellen (R)
6. Miller, Bret (E)
7. Nicholson, Lisa (E)
8. Sarnelli, Gina (R)
9. Belt, Danielle (R)
10. Coats, Tierney (R)
11. Lewcock, Paul (R)
12. Pagett, Mishka (E)
13. Solano, Rayeann (R)

**Approval to take State Veterinary Exam granted.**

### **B. Approval of Premise Licenses**

1. R3117: VCA Mountain View Animal Hospital. New Responsible Veterinarian. Shannon Foster, DVM.
2. R3118: Integrative Veterinarian. New Premise. Julie Mayer, DVM.
3. R3119: Spanish Trail Pet Clinic. New Ownership. Donald DeShazor, DVM.
4. R3120: Verde Veterinary Hospital. New Responsible Veterinarian. Jennifer Gummo-Wagner, DVM
5. R3121: Bovine Veterinary Solutions. New Address. Kandice Runyon, DVM
6. R3122: Humane Society of Southern Arizona Clinic. New Address. Kathryn Beers Halstead, DVM.
7. R3123: Soundsight, LLC. New Premise. Jennifer Fryer, DVM.
8. R3124: Copper Ridge Equine. New Premise. Justin McCormick, DVM.
9. R3125: Desert Mountain Equine. New Premise. Scott Meyer, DVM.
10. R3126: Oro Valley Mobile Vet. New Premise. Dimitri Brown, DVM.
11. R3127: Desert Ark Veterinary Hospital. New Responsible Veterinarian. William Linney, DVM.
12. R3128: Relief Veterinary Services. New Premise. Mark Restey, DVM.
13. R3129: Arizona Spay Neuter Clinic. New Responsible Veterinarian. Deanna Gazzero, DVM.
14. R3130: Dr. Jodie's Integrative Consulting, PLLC – Payson. New Premise. Jodie Gruenstern, DVM.
15. R3131: Hayden Road Animal Hospital. New Address. Ryan Svoboda, DVM.
16. R3132: Humane Society of Sedona. New Responsible Veterinarian. David Kovalik, DVM.

**B (2), (5), (8), (9), (11), (14), and (15) removed from Consent Agenda.**

**Approval of Premise Licenses granted.**

**C. Approval of Random Premises Inspections**

1. R0408: McGuire Veterinary Services. Terry McGuire, DVM

**Approval of Random Premises Inspections granted**

**D. Approval of Premises Change of Scope**

1. R0408: McGuire Veterinary Services. Add Mobile Unit. Terry McGuire, DVM
2. R0791: Desert Hills Animal Clinic. Add large animal mobile unit services. Bryan Neidign, DVM.
3. R2167: Oak Creek Small Animal Clinic, PLLC. Add Mobile Unit for expanded services. Jeannine Kinney, DVM.
4. R2949: Desert Pet Vet. Add use of controlled substances. Natalie Schuster, DVM.

**Approval of Premises Change of Scope granted.**

**E. Approval of Request for Temporary Permit(s)**

1. Boutet, Bruno
2. Miller, Bret
3. Lewcock, Paul
4. Matheny, Ellen

**Approval of Request for Temporary Permits granted.**

**F. Approval of Faculty Member License**

1. Jaffey, Jared

**Approval of Faculty Member License granted.**

**G. Approval to take Veterinary Technician Exam(s)**

1. Mavis, Rebecca
2. Mavis, Sarah
3. Pugliese, Ruth
4. Andrews, Courtney
5. Gieck, Dennis

**Approval to take Veterinary Technician Exam(s) granted.**

**H. Approval of Veterinary License**

1. Dedeaux, Andrea (E)
2. Francisco, Tolani (E)
3. Hynes, John (E)
4. Purdee, Michaelle (E)
5. Vernasco, Paige (E)
6. Viesselmann, Lisa (E)

**Approval of Veterinary Licenses granted.**

**I. Approval of Reinstatement of Veterinary License**

1. Mulla, Shagufta

**Approval of Reinstatement of Veterinary License granted.**

After discussion and consideration, a motion was made by Dr. Wright and seconded by Bertch to approve the Consent Agenda as amended. Motion passed 7 ayes, 2 absent (Ms. Creager and Ms. Young).

### Items Removed From Consent Agenda

B (2) R3118: Integrative Veterinarian. New Premise. Julie Mayer, DVM.

B (5) R3121: Bovine Veterinary Solutions. New Address. Kandice Runyon, DVM

B (8) R3113: Copper Ridge Equine. New Premise. Justin McCormick, DVM.

B (9) R3125: Desert Mountain Equine. New Premise. Scott Meyer, DVM.

B (11) R3127: Desert Ark Veterinary Hospital. New Responsible Veterinarian. William Linney, DVM.

B (14) R3130: Dr. Jodie's Integrative Consulting, PLLC – Payson. New Premise. Jodie Gruenstern, DVM.

B (15) R3131: Hayden Road Animal Hospital. New Address. Ryan Svoboda, DVM.

After discussion and consideration, a motion was made by Dr. Wright and seconded by Dr. Bertch to approve the above premises pending inspection and compliance. Motion passed 7 ayes, 2 absent (Ms. Creager and Ms. Young).

### VIII. SUMMARY OF CURRENT EVENTS

No summary of current events.

### IX. CALL TO PUBLIC

No member of the public wished to speak.

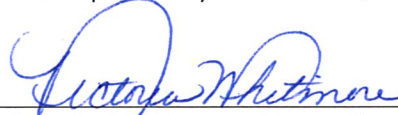
### X. ESTABLISHMENT OF FUTURE MEETING DATE

The next regular meeting will be held by teleconference on **Wednesday, October 17, 2018** beginning at 8:30 a.m. at 1740 W. Adams St., Board Room A, Phoenix, Arizona 85007.

### XII. ADJOURNMENT

The meeting adjourned at 12:36 p.m.

Respectfully submitted,



Victoria Whitmore, Executive Director